

January 8, 2015 Minutes

The Board of Trustees of the Working Men's Institute met January 8, 2015. President Fred Frayser called the meeting to order.

Those in attendance were Mr. Frayser, Vice-President Nathan Maudlin, Secretary Tom Cullum, Treasurer Melissa Peerman, Trustee Amanda Bryden, Director Ryan Rokicki, and Margaret Scherzinger.

The Minutes of the December 11, 2014 meeting were presented. Mr. Maudlin moved to accept the minutes. Ms. Bryden seconded. Accepted.

The Treasurer's Report was presented. Mr. Cullum moved to accept the report and hold it for audit.

Mr. Maudlin seconded. Approved.

In Old Business

Archival Storage Mr. Rokicki reported that Patterson Pope is on track to install the new shelving system in the Lilly Archives. He also reported that he conducted a training session for volunteers who would like to help inventory the pieces in the Branigan Archives. Director Rokicki felt that it is important to know what we have and what we don't have in the archives. Ms. Bryden congratulated him for conducting a good session.

Heating Issue Mr. Cullum reported that he has been working with HA Lewis to correct issues with the heating system. Lewis will install air returns and replace a coil at no cost to WMI. Any repair to the water pump, etc., would be the financial obligation of WMI. Mr. Cullum also mentioned that Tim Wiley has been very involved in this issue.

Oil Lease Update Mr. Frayser reported that Drew Oden is now our contact and will be in touch with him for a report of progress.

Prosperi Exhibit Ten pieces of Mr. Prosperi's work have been received and are scheduled to be on exhibit April for three to six months. Mr. Rokicki recommended that the Pace paintings should be taken down and the Posperi works should be displayed in that space. He will be working with Garry Holstein for proper display and care. A reception should be scheduled. The Board recommended that a press release should be prepared, a brochure and rack card should be developed and contact with WNIN should be made.

New Business

Hours of Operation tabled

Grants Mr. Frayser would like to write a grant to the LSTA to fund digitization of archival materials. He would also like to write a grant proposal for the Posey County Community Foundation. He mentioned that their focus was on women and perhaps we could develop a lecture series on women in New Harmony.

Director Rokicki made his report see attachment

Mr. Rokicki will write a letter of appreciation for all of the time and talent Gayle Williams volunteered to the WMI. He plans to read the letter and present a copy to Don Williams at the Members Meeting on January 20.

Mr. Frayser discussed the lighting units that were removed from the Maclure Room during its renovation. Mr. Maudlin moved that the lighting fixtures be declared surplus by the Board of Trustees so that a similar motion could be entertained at the Members meeting on January 20. Mr. Cullum seconded. Accepted.

Mr. Rokicki presented the claims. Mr. Cullum moved to accept the claims. Mrs. Peerman seconded. Approved. The meeting was then adjourned.

January 27, 2015 Minutes

January 27, 2015 Minutes–Special Meeting

Called Meeting of the WMI Board of Trustees

January 27, 2015

Fred Frayser called the meeting to order. Those in attendance were Mr. Frayser, Amanda Bryden, Melissa Peerman, Tom Cullum, Ryan Rokicki, and Margaret Scherzinger.

Mr. Frayser introduced Drew Oden who led a discussion of the amended oil lease. Following discussion, Mr. Cullum moved to accept the amended oil lease. Mrs. Peerman seconded. Accepted.

The meeting was then adjourned.

February 12, 2015 Minutes

February 12, 2015 Board of Trustees Minutes

The Board of Trustees of the Working Men's Institute met February 12, 2015. President Fred Frayser called the meeting to order.

Those in attendance were Mr. Frayser, Secretary Tom Cullum, Treasurer Melissa Peerman, Director Ryan Rokicki, and Margaret Scherzinger.

The Minutes of the January 8, 2015 meeting were presented. Mr. Cullum moved to accept the minutes. Mrs. Peerman seconded. Accepted.

The Treasurer's Report was presented. Mr. Cullum moved to accept the report and hold it for audit.

Mrs. Peerman seconded. Approved.

Mrs. Linda Warrum appeared before the Board to request that the Historic New Harmony Interpreters hold an Indiana State Bicentennial Tea on January 17, 2016, in the Room for the Dissemination of Useful Knowledge. She also requested that WMI handle donations and disbursements for the Tea. Mrs. Peerman moved to accept the request. Mr. Cullum seconded. Accepted.

In Old Business

Archival Storage Mr. Rokicki reported that Patterson Pope would begin the installation of the units Tuesday and that this project is still under budget.

Heating Issue Mr. Cullum reported that the return air issue has been resolved. The coil should be shipped this week. When the coil has been replaced, work on the pump should be considered. Mr. Cullum also reported that he asked Randy Borman of Borman Electric to walk through WMI and make suggestions/recommendations for electrical safety.

Discussion on a new bond took place. August 2015 is the target for the

bond. Oil Lease Update Mr. Frayser reported that his research continues.

Book shelves the bookshelves have been moved from storage to Morthland College in Illinois. Mr. Cullum moved that Director Rokicki prepare the paperwork for the proper transfer of the shelves to Morthland College including the first right of refusal given to WMI. Mrs. Peerman seconded. Accepted.

School Committee Director Rokicki read the following e-mail from Mr. Maudlin.

"On my behalf, please report the special projects committee is working on identifying a company to conduct a feasibility study for the school idea. The committee is also working on developing a clear statement that explains the school idea. There is a lot of interest around town.

This is brand new information: Lora Arneberg has identified a firm in Indianapolis called IFF that is preparing a proposal for the feasibility study. It appears promising. The best part is that they charge around \$15,000.

The committee meets next Tuesday, and I am hopeful to start talking about a presentation to the trustees for consideration, perhaps at the March meeting.

Also, Franco has donated the works of art to the WMI. I hope you are able to get the DVD transferred so it can be shown at the opening. Please remember, that I have a computer that could play it. Maybe I should just bring it by and see if we could connect to the system with my old computer?"

New Business

Grants Mr. Frayser mentioned an Indiana Bicentennial Grant opportunity. He would like to write a grant to digitize the Harmonists ledgers. He recommended that WMI should hire a temporary employee, possibly from the University of Southern Indiana, to accomplish this. The award of the grant is up to \$20,000 with \$2,000 matched from us. Mrs. Peerman so moved. Mr. Cullum seconded. Accepted.

Mrs. Peerman also mentioned that the Fifth Third Bank Branch in New Harmony will close in ninety (90) days. This may affect her membership on the Board of Trustees.

Director Rokicki made his report see attachment

Mr. Rokicki presented the claims. Mr. Cullum moved to accept the claims. Mrs. Peerman seconded. Accepted.

The meeting was then adjourned.

March 12, 2015 Minutes

The Board of Trustees of the Working Men's Institute met March 12, 2015. President Fred Frayser called the meeting to order.

Those in attendance were Mr. Frayser, Vice-President Nathan Maudlin, Secretary Tom Cullum, Trustee Amanda Bryden, Director Ryan Rokicki, Margaret Scherzinger, and several interested community members.

The Minutes of the February 12, 2015 meeting were presented. Mr. Maudlin moved to accept the minutes. Ms. Bryden seconded. Accepted.

The Treasurer's Report was presented. Mr. Maudlin moved to accept the report and hold it for audit. Ms. Bryden seconded. Approved.

In Old Business

Archival Storage Mr. Rokicki reported that the project is 95 % complete in the Lilly and Branigan Archives. He mentioned that we are 'well on our way' bringing our archives to museum quality.

Heating Issue Mr. Cullum reported that the return air issue has been resolved. The coil has been replaced. The next step is to consider issues with the pump.

Prosperi Art Exhibit The opening of this exhibit will be April 19, 2015, 1:30-3:30 p.m WMI will be partnering with the state museum for a long-term exhibit of Scholle and Prosperi art lasting at least three months.

Special Projects Committee Mr. Maudlin presented the recommendations of this committee in regards to the use of the former New Harmony School. Mr. Maudlin moved to approve the Special Projects Committee recommendation, to present the project to the New Harmony Town Board, and to pay \$14,500 for the feasibility study. Mr. Cullum seconded. Approved by a vote of 3 yeas to 1 nay (Ms. Bryden).

New Business

Electrical Inspection Mr. Cullum presented a report of the findings of an electrical inspection by Randy Borman of Borman Electric. He thanked Mr. Borman for donating his time to make the inspection and compile his report.

Director Rokicki made his report. In addition to the above items, business has been as usual.

It was also mentioned that Duncan Newcomer will present a program on the 150th anniversary of President Abraham Lincoln's death. He will make his presentation on April 14, 6:30 p.m., at WMI. Mr. Rokicki presented the claims. Mr. Maudlin moved to accept the claims. Ms. Bryden seconded. Accepted. The meeting was then adjourned.

April 9, 2015 Minutes

The Board of Trustees of the Working Men's Institute met April 9, 2015. President Fred Frayser called the meeting to order.

Those in attendance were Mr. Frayser, Vice-President Nathan Maudlin, Secretary Tom Cullum, Trustee Amanda Bryden, Director Ryan Rokicki, and Margaret Scherzinger.

The Minutes of the March 12, 2015 meeting were presented. Mr. Maudlin moved to accept the minutes. Mrs. Peerman seconded. Accepted.

The Treasurer's Report was presented. Mr. Cullum moved to accept the report and hold it for audit. Mr. Maudlin seconded. Accepted.

Discussion was held concerning the development of a maintenance schedule. Further consideration will be given.

In Old Business

Prosperi Art Exhibit The opening of this exhibit will be April 20, 6:30 p.m.

Special Projects Committee Mr. Maudlin reported that the committee would like to ask the New Harmony Town Board to relinquish the New Harmony School Building to the Working Men's Institute if the feasibility study indicates that the WMI should proceed with this project. If the study recommends that it is not feasible to sustain the project, the Town would retain ownership of the building. The town board will meet to discuss this proposal at their May 21 meeting.

Grants Mr. Frayser reported that the Posey County Community Foundation grants should be announced in May or June. The second grant (digitizing the Harmonist's records) should be announced in May.

New Business

All trustees signed the Hillyard Lyons investment agreement signature sheet.

Jeanne Maudlin reported the slate of officers for the 2015-16 Friends of the WMI Board:

Ann Angle – President ; Marcia Lange – Vice-President Christine Crews – Secretary

Jeanne Maudlin – Treasurer

The FWMI will not have a food booth at Kunstfest this year, but would like to have a non-food booth

on the WMI grounds. Mrs. Maudlin stated that the Friends would like to hold a Chili Cook-Off on Saturday, October 17, noon until 4, at the WMI. Mrs. Peerman moved to allow the FWMI to hold this event and provide electricity for them. Ms. Bryden seconded. Accepted.

Ms. Bryden moved to hold the Annual Book Sale on the lawn of the WMI in June. Mr. Cullum seconded. Accepted.

Mrs. Maudlin discussed the renewal of the contract of the video taping of the Friends' Lectures and the July 4 program. Mr. Maudlin moved to approve the contract with My DVD Memories for \$200 per filmed event (four lectures and July 4) and \$50 per event to upload to YouTube. Mrs. Peerman seconded. Accepted.

Director Rokicki made his report. See attachment.

Mr. Rokicki presented the claims. Mr. Maudlin moved to accept the claims. Mrs. Peerman seconded. Accepted.

The meeting was then adjourned.

May 14, 2015 Minutes

The Board of Trustees of the Working Men's Institute met May 14, 2015. President Fred Frayser called the meeting to order.

Those in attendance were Mr. Frayser, Vice-President Nathan Maudlin, Treasurer Melissa Peerman, Secretary Tom Cullum, Trustee Amanda Bryden, Director Ryan Rokicki, Margaret Scherzinger, and Jeanne Maudlin..

The Minutes of the April 9, 2015 meeting were presented. Mrs. Peerman moved to accept the minutes. Mr. Maudlin seconded. Accepted.

The Treasurer's Report was presented. Mr. Cullum moved to accept the report and hold it for audit. Mr. Maudlin seconded. Accepted.

In Old Business

Window Replacement Holinder's Restoration Glass will be replacing the window behind the circulation desk and one other window in the Reading Room.

Oil Lease Mr. Frayser is working with R. D. Davis and hopes to hear from him soon.

Exterior Wall Mr. Cullum presented a letter from David W. Stallings of landmark Design & Engineering, Inc. Mr. Cullum then analyzed the letter and explained that there are stabilizing bars that can be inserted from the outside of the WMI; and that Landmark states that fixing the wall would include taking the exterior wall down, stabilizing the joists, and re-bricking the exterior. Mr. Cullum will contact Jeff Koester and invite him to the June Board Meeting. The Board asked Mr. Rokicki to research grants for repairs to historic buildings.

Special Projects Committee Mr. Maudlin reported that he made his presentation to the New Harmony Town Board on April 23. The Town Board will meet on May 21 for their regular business meeting and may address the WMI proposal.

New Business

Security Cameras Mr. Rokicki reported that the research he had done in this area included:

ABK – they recommended four cameras for \$650 with \$118 per hour for labor. The cameras would have DVR capabilities.

Koorsen Fire & Security – a \$7,500 quote for a system of eight cameras installed with room for eight more. This quote includes wiring through Alva Electric.

Mr. Frayser reported that he will be out of town for the June meeting, but would be available for a conference call. Mr. Maudlin will conduct the meeting.

Mr. Rokicki gave the Director's Report. See attachment.

Jeanne Maudlin presented the Friends of the WMI budget. See attachment.

Mr. Rokicki presented the claims. Mr. Maudlin moved to accept the claims. Mrs. Peerman seconded. Accepted.

Mrs. Peerman presented a letter of resignation from the Board of Trustees. Mr. Frayser explained that the by-laws state that the Board of Trustees is to name a replacement for the remainder of the term. Discussion followed and appreciation of Mrs. Peerman's service was duly expressed. Mr. Maudlin moved to appoint Dan Busler as the Board of Trustees treasurer for the remainder of Mrs. Peerman's term. Mr. Cullum seconded. Approved. Mrs. Peerman will retain her WMI membership.

The meeting was then adjourned.

June 11, 2015 Minutes

The Board of Trustees of the Working Men's Institute met June 11, 2015. Vice-President Nathan Maudlin called the meeting to order.

Those in attendance were Mr. Maudlin, Treasurer Dan Busler, Trustee Amanda Bryden, Director Ryan Rokicki, Margaret Scherzinger, and Jeff Koester. President Fred Frayser was connected via cell phone.

The Minutes of the May 14, 2015 meeting were presented. Mr. Frayser recommended correcting a typographical error in the Director's Report. Ms. Bryden moved to accept the minutes as corrected. Mr. Busler seconded. Accepted.

Prior to the Treasurer's Report, Mr. Busler was officially welcomed to the Board of Trustees. Mr. Rokicki then made the report. Ms. Bryden moved to accept the report and hold it for audit. Mr. Busler seconded. Accepted.

In Old Business

Special Projects Committee Mr. Maudlin reported that the New Harmony Town Board met on May 21, 2015, and accepted the WMI's proposal for the use of the New Harmony School Building. Mr. Maudlin is working with the town attorney on the language of the Agreement and may have a draft soon.

Archives Shelving Project the final installation of the shelving units will begin Tuesday. The shelves will be installed in the Archives basement.

Exterior Wall Jeff Koester was present to discuss his proposal for a fix to the issue of the movement of the exterior wall. Mr. Maudlin read first read Mr. Koester's letter aloud so that Mr. Frayser could also participate in any discussion. After much discussion, the Board decided to take Mr. Koester's proposal under advisement. It was then decided to place Mr. Rokicki in the lead of this project. Hopefully Mr. Cullum would be able to discuss this issue with an engineer before the next meeting. The Board also asked Mr. Rokicki to check the insurance policy for earthquake coverage.

New Business None at this time

Director's Report see attachment

Items of Note It would be nice to recognize all of the work of Ron Richards and his group Mr. Maudlin

Will be presenting a talk on Franco Prosperi and our exhibit at the Kiwanis meeting next Monday evening
Perhaps a video of the WMI and New Harmony should be developed as an Informational/marketing piece. Mr. Maudlin will discuss the possibility of this with Marcia Lange.

Mr. Rokicki presented the claims. Ms. Bryden moved to accept the claims. Mr. Busler seconded. Accepted. Ms. Bryden then moved to approve Mr. Maudlin as signatory for the WMI. Mr. Busler seconded. Accepted.

The meeting was then adjourned.

July 11, 2015 Minutes

The Board of Trustees of the Working Men's Institute met July 11, 2015. President Fred Frayser called the meeting to order.

Those in attendance were Mr. Frayser, Vice-President Nathan Maudlin, Treasurer Dan Busler, Secretary Tom Cullum, Trustee Amanda Bryden, Director Ryan Rokicki, Margaret Scherzinger. Others in attendance were Ann Angle, Jeanne Maudlin, Ann Rains, and Dan Barton.

The Minutes of the June 11, 2015 meeting were presented. Mr. Maudlin moved to accept the minutes as presented. Mr. Busler seconded. Accepted.

Mr. Busler presented the Treasurer's Report. Mr. Maudlin moved to accept the report and hold it for audit. Ms. Bryden seconded. Accepted.

In Old Business

Special Projects Committee Mr. Maudlin reported on the condition of the New Harmony School building. Non-toxic mold has been found in the building. A special New Harmony Town Board meeting has been scheduled for Friday to address this issue. He still has not heard from the town's attorney with the written agreement as approved by the NH Town Board.

Exterior Wall Mr. Cullum suggested that we should work with a structural engineer, have drawings made for a permanent fix, and then work with contractors. From there we can develop a plan to achieve this.

Window Repairs Mr. Rokicki reported that the glass is in Evansville, and is scheduled to be installed next week. This includes the left front door, the panes behind the circulation desk, and the hail damaged panes in the Reading Room north wall.

Security Cameras A quote is being prepared by Bob Jarrett of Jarrett

Security. New Business

Resolution of E-Rate Mr. Busler moved to approve the E-Rate Resolution presented by Mr. Rokicki. Ms. Bryden seconded. Accepted.

Ms. Bryden reported that the Indiana Bicentennial Torch Relay will pass through New Harmony on Sunday, September 11, 2016. She is working with Patricia Gosh to coordinate events for the weekend. The WMI would like to be a part of this event.

Mr. Frayser reported that he is still in contact with the RD Davis Company concerning the WMI's oil lease. Perhaps it is time to consult an attorney familiar with this process for assistance. Mr. Maudlin will research this.

Mr. Maudlin reported that Linda Warrum is spearheading a campaign to present Franco Prospero "Thank You" postcards for the generous donation of his art work to the WMI. The plan is for the postcards to be taken to Mr. Prospero by Nathan and Jeanne Maudlin on their trip to Italy this fall.

Jeanne Maudlin presented the Chili Cook-Off packets for distribution here and asked for the Board to consider sponsoring a team. This event will take place on October 17, 2015, and will serve as the Friends' major fund-raiser.

Director's Report see attachment

Item of Note The Budget Workshop will be August 10, 2015.

Mr. Rokicki presented the claims. Mr. Cullum moved to accept the claims. Mr. Maudlin seconded. Accepted.

The meeting was then adjourned.

August 13, 2015 Minutes

The Board of Trustees of the Working Men's Institute met August 13, 2015. President Fred Frayser called the meeting to order.

Those in attendance were Mr. Frayser, Treasurer Dan Busler, Secretary Tom Cullum, Trustee Amanda Bryden, Director Ryan Rokicki, and Margaret Scherzinger.

Others in attendance were Robert Bernardin, Ann Angle, Mary Ann Michna, Ann Rains, Rick Gooden and Dan Barton.

The Minutes of the July 11, 2015, meeting were presented. Ms. Bryden moved to accept the minutes with typographical corrections made. Mr. Busler seconded. Accepted.

Mr. Busler presented the Treasurer's Report. Ms. Bryden moved to accept the report and hold it for audit. Mr. Cullum seconded. Accepted.

Mr. Robert Bernardin, Hilliard Lyons agent, gave a report to the board concerning the WMI portfolio with Hilliard Lyons. He spoke about current trends and what can be expected in the near future. The board asked Mr. Bernardin to take a hard look at the portfolio and make possible recommendations for consideration at the September board meeting.

In Old Business

Special Projects Committee Mr. Frayser reported that Mr. Maudlin will be meeting with the governor or a representative of the governor to discuss the NH School building. We have now received a copy of the proposal from the town attorney.

Exterior Wall Mr. Cullum reported that Jeff Koester said that the wall cannot be drawn back. With so many unanswered questions, Mr. Cullum recommended inviting a structural engineer to talk to the board. He recommended Mr. Ken Bauser. He will also contact the Division of Historical Preservation and Archeology to seek recommendations.

New Business

Mr. John Jeffery has recently requested that the WMI house Josephine Elliott's papers in the archives. He is fulfilling Claudia Elliott's wish that her mother's papers become part of our holdings. Discussion of Mrs. Elliott's generous time and talent took place. Mr. Cullum moved to name the corner research room in the Room for the Dissemination of Useful Knowledge the Josephine Mirabella Elliott Research Room in honor of Mrs. Elliott and her service to the Working Men's Institute. Mr. Busler seconded. Accepted.

Rental Policy Director Rokicki presented a rough draft of a rental policy. The board asked him to make any necessary changes and present the policy for adoption at the September board meeting.

Ann Angle announced that the Harold Morgan lecture that was scheduled for August 18 has been rescheduled for September 29.

Director's Report see attachment. Also, the budget hearing is scheduled for September 10, and the budget approval meeting is scheduled for October 20.

Mr. Rokicki presented the claims. Mr. Busler moved to accept the claims. Ms. Bryden seconded. Accepted.

Security Cameras Ms. Bryden asked about the \$5,000 quote from Jarrett. Mr. Cullum moved to give the responsibility of choosing a security system and having it installed to Director Rokicki. Ms. Bryden seconded. Accepted.

Patron comments were accepted concerning mold remediation at the NH School building and the town's agreement with the WMI.

The meeting was then adjourned.

September 10, 2015 Minutes

Minutes of the Board of Trustees September 10, 2015

The Board of Trustees of the Working Men's Institute met September 10, 2015. President Fred Frayser called the meeting to order.

Those in attendance were Mr. Frayser, Vice-President Nathan Maudlin, Treasurer Dan Busler, Secretary Tom Cullum, Trustee Amanda Bryden, Director Ryan Rokicki, and Margaret Scherzinger.

Others in attendance were Ken Balczo, Robert Bernardin, Ann Angle, Jeanne Maudlin, and Dan Barton.

The Minutes of the August 13, 2015, meeting were presented. Mr. Cullum moved to accept the minutes. Mr. Busler seconded. Accepted.

Ken Balczo was present at the meeting to discuss and answer questions concerning the exterior wall movement. Following discussion Mr. Balczo and Director Rokicki made an inspection while the meeting continued. He will return to the meeting shortly.

Mr. Busler presented the Treasurer's Report. Mr. Maudlin moved to accept the report and hold it for audit. Ms. Bryden seconded. Accepted.

Mr. Robert Bernardin, Hilliard Lyons agent, recommended that 20 % of the WMI portfolio could change to a new account with only an advisory fee. Following discussion, Mr. Maudlin moved to move 20 % of the endowment fund to a Risk Management portfolio and give Robert Bernardin authority to choose what to move. Mr. Busler seconded. Accepted.

Mr. Balczo then returned to the meeting to communicate his findings. He stated that he felt that repair to the wall was not urgent at this time. He felt that the wall could be stabilized which would be architecturally and cosmetically pleasing. He stated that this would not be productive and recommended to try to pull the wall back into alignment. He also recommended marking the joists and monitoring them regularly. He will send a written report.

In Old Business

Special Projects Committee Mr. Maudlin reported that the New Harmony Town Board has agreed to proceed with the 'band-aid' mold remediation of the school building and to accept the WMI's offer to pay the utilities for six months. He also feels that the Town Board may still make another proposal to us.

Rental Policy Director Rokicki presented a final draft of a rental policy. Mr. Cullum moved to accept the policy as presented. Mr. Maudlin seconded. Accepted.

Prosperi Art and WMI Marketing Video Mr. Maudlin reported that Marcia Lange would be available to produce a twelve minute video highlighting the exhibits, etc. of the WMI to present to Mr. Prospero and to use as a marketing/informational tool. Mr. Cullum moved for Marcia Lange to produce this said video for the cost of \$1,025 with Director Rokicki's authority to work out the details with Mrs. Lange. Ms. Bryden

seconded.

Accepted.

New Business

Director's Report see attachment. The Board directed Mr. Rokicki to proceed with the installation of security cameras.

Mr. Rokicki presented the claims. Mr. Maudlin moved to accept the claims. Mr. Cullum seconded.
Accepted.

The meeting was then adjourned.

October 8, 2015 Minutes

The Board of Trustees of the Working Men's Institute met October 8, 2015 for the Budget Hearing. President Fred Frayser called the meeting to order.

Those in attendance were Mr. Frayser, Nathan Maudlin, Dan Busler, Tom Cullum, Amanda Bryden, Ryan Rokicki, Margaret Scherzinger, and Marcia Lange.

Advertising the 2016 Budget was on-line only. The Department of Local Government Finance approved \$215,095 for the WMI. There were no patron concerns. Adoption of the budget will occur October 20, 2015, prior to the WMI Members Meeting.

After a short discussion on projected income and planned expenditures, Amanda Bryden moved to adjourn the hearing. Tom Cullum seconded. Accepted.

Mr. Frayser then called the monthly board of Trustees meeting to order.

The Minutes of the September 10, 2015, meeting were presented. Mr. Busler moved to accept the minutes with the corrected spelling of Ken Balczo's name. Ms. Bryden seconded. Accepted.

Mr. Busler presented the Treasurer's Report. Mr. Cullum moved to accept the report and hold it for audit. Ms. Bryden seconded. Accepted.

In Old Business

Exterior Wall Ken Balczo sent a written report following the oral report he made at the September 10, 2015 Board meeting. Mr. Cullum will contact Darwin Barnes to bring him into the conversation. Mr. Cullum moved to allow Ken Balczo to proceed with the drawing for a permanent fix for the northeast exterior wall. The cost of the drawings will not exceed \$2,500, which will be paid in 2016. Ms. Bryden seconded. Accepted.

Mr. Rokicki and Marcia Lange shared e-mails received from Nathan and Jeanne Maudlin on their visit with Franco Prospero in Italy. Mr. Prospero was very appreciative of the postcards and the video Mr. and Mrs. Maudlin presented to him from the citizens of New Harmony and the Working Men's Institute.

New Business

Indiana Library Foundation Conference Mr. Frayser would like at least one trustee to attend with Mr. Rokicki. The conference will be held November 17 and 18.

Mr. Frayser thanked Mr. Rokicki for his work to maintain the outdoor lights and to have the electric outlets at those lights in working order.

The Board will meet on October 15, 2015 in executive session to discuss the new offer 62 for the transfer of the New School building to the WMI. The meeting will begin at 5 p.m.

Director's Report see attachment

Mr. Rokicki presented the claims. Discussion was held concerning the claim for Koester Construction. Mr. Busler moved to accept the claims. Mr. Cullum seconded. Accepted. The meeting was then adjourned.

November 3, 2015 Special Meeting Minutes

The Board of Trustees of the Working Men's Institute met November 3, 2015.

Those present were Mr. Frayser, Nathan Maudlin, Amanda Bryden, Dan Busler, Tom Cullum, Connie Weinzapfel, Ryan Rokicki, and Margaret Scherzinger. Others in attendance were Dan Barton, Ann Rains, Jeanne Maudlin, and Mick McConnell.

President Fred Frayser called this special meeting to order.

Mr. Maudlin discussed a Joint Resolution for Transfer Pursuant to Indiana Code 36-1-11-8. Topics

addressed included:

- This is not a sales agreement or an option to buy
- Timeline for a feasibility study
- Timeline for movement at the conclusion of the feasibility study
- This joint resolution would supercede the present agreement
- Insurance responsibilities
- Housing potential
- Protection of the endowment
- Money for the conservatory and money for the WMI will be kept separate

During this discussion, Mr. Maudlin modified the language of the resolution as recommended.

The Board entertained patron questions and comments.

Mr. Cullum moved that the Board of Trustees accept the revised Joint Resolution including approval for Fred Frayser to sign the document on behalf of the Board of Trustees. Mr. Maudlin seconded.

Accepted. Mr. Maudlin moved to adjourn.

December 10, 2015 Minutes

The Board of Trustees of the Working Men's Institute met December 10, 2015. President Fred Frayser called the meeting to order.

Those in attendance were Mr. Frayser, Vice-President Nathan Maudlin, Treasurer Dan Busler, Trustee Amanda Bryden, Trustee-elect Connie Weinzapfel, Friends of the Working Men's Institute President Ann Angle, Ryan Rokicki, and Margaret Scherzinger. Members of the public were also present.

Mr. Rokicki introduced Andy Harbison, HF Refrigeration, Inc. Mr. Harbison gave a report on the new boiler: efficiency, productivity, warranty, etc. Mr. Maudlin moved to have RF Refrigeration conduct a test of the water in the boilers. Mr. Busler seconded. Accepted.

The Minutes of the November 12, 2015, Regular Meeting was presented. Mr. Busler moved to accept the minutes as presented. Mr. Maudlin seconded. Accepted.

Mr. Busler presented the Treasurer's Report. Mr. Maudlin moved to accept the report and hold it for audit. Mr. Busler seconded. Accepted.

In Old Business

Special Projects Mr. Maudlin reported that he has received donations to pay for the feasibility study. The funds are being held by the Harmonie Associates. He also stated that he has reviewed the contract with IFF Real Estate Services.

Archives Mr. Rokicki and volunteer Erin Evans have been working to place items in the basement room of the Archives.

Performance Evaluations Mr. Busler presented a draft of an evaluation instrument and recommended that it be taken into consideration.

Discussion then followed concerning the IFF contract. Items discussed included: the amount of the property (entire property or just the building) that would be assessed in the feasibility study; exactly what would be covered by the \$15,750 fee; and a possible face-to-face meeting shortly after the contract is signed. Mr. Maudlin recommended changes to the contract and recorded them on his copy of the contract. Mr. Busler moved that if IFF accepts the WMI's proposed changes to the contract, Mr. Frayser has the Board of Trustees authority to sign the contract. Mr. Maudlin seconded. Accepted.

New Business

Mr. Busler voiced that he would like to have an emergency decision-making process be developed and adopted. Mr. Frayser stated that one of the most important pieces of knowledge he gleaned from the Indiana Library Federation (ILF) conference was that the board of trustees role was to hire a director and set policy and procedure. Mr. Busler's concern is that of due diligence even in an emergency situation. Mr. Rokicki will review other policies and report back to the board.

Mr. Frayser read a letter from the Vanderburgh County Community Foundation. Ann Angle was thanked for her gracious donation.

Friends of the WMI Mrs. Angle reported that the Friends had appropriated the funds for the security camera system. She also reported a profit of \$549.79 was made from the Chili Cook-Off.

Mr. Maudlin mentioned that in their last visit, Franco Prospero recommended Russian sculptor Svetlana Melnichenko as an artist who would like to have pieces displayed at the WMI. Mr. Rokicki will pursue this topic with Mr. Prospero.

A recess of the business meeting was called. An executive session was then called to discuss salaries.

The business meeting was then called back to order. Mr. Frayser reported that the Board was extremely pleased by the job performances of both Mr. Rokicki and Mrs. Scherzinger. In light of that, the Executive Director salary will be increased by 5 % and the Circulation Specialist's salary would increase to \$12 per hour.

Mr. Maudlin moved that year-end transfers should be made to satisfy the State Board of Accounts. Mr. Busler seconded. Approved.

Director's Report see attachment.

Mr. Rokicki presented the claims. Mr. Maudlin moved to accept the claims. Mr. Busler seconded. Accepted.

The meeting was then adjourned.