

February 8, 2018 Minutes

The Board of Trustees of the Working Men's Institute met on February 8, 2018 at 4:30 p.m.

Fred Frayser called the Board of Trustees Meeting to order. In attendance were Mr. Frayser, Vice President Nathan Maudlin, Secretary Tom Cullum, Treasurer Kenyan Bailey, Trustee Tamara Allison, Director Ryan Rokicki, Circulation Specialist Rose Overton, President of the Friends of the WMI Katie Reineke, and a member of the Friends of the WMI Jeanne Maudlin.

Minutes of the January 11, 2018 meeting had been sent out electronically. Mr. Cullum moved to accept the minutes as presented. Ms. Allison seconded. Accepted.

Mr. Bailey presented the Treasurer's Report. The template of the report has been redone. The members found it easier to follow. It was suggested that "cash reserve" be put on the report regarding transfers. Mr. Maudlin moved to accept the Treasurer's Report as presented. Mr. Cullum seconded. Approved.

Ms. Reineke presented the Friends of the WMI Report. She provided a schedule of the lecture series for 2018 see attached. The 2017 Chili Cook Off brought in \$600, which is approximately \$100 more than the year of 2016. The Friends of the WMI also received a \$500 donation from Mr. Larry Gosh. They are also planning to replace the signs on the book drop. The new signs will say, "Quoth the Raven, return items here."

In Old Business

Mr. Maudlin requests Mr. Rokicki give an update regarding WMI's Website and Face book page. Mr. Rokicki presented the prototype for the new WMI's website that Andre Parrent has been developing. Feedback was given regarding the progress of the website (adding a counter, making it researcher friendly, etc.)

The Board of Trustees discussed the idea of hiring someone else to develop a new website for the WMI. The Friends of the WMI are willing to donate up to \$3000 for this endeavor. Discussion took place regarding updating Facebook and the website calendar. Mr. Rokicki pledged that one hour a week would be devoted to updating these media. Mr. Rokicki also showed an example of the program PAST PERFECT that is being used to catalog artifacts in the museum. Mr. Rokicki then gave the Board of Trustees an update on the 2 exhibits he is to have completed by the end of this year.

In New Business

Mr. Frayser reviewed the December 6, 2017 minutes. The board did not find any discrepancies.

Director's Report see attached

Mr. Rokicki presented the claims. Mr. Cullum moved to accept them. Mr. Maudlin seconded. Accepted.

With no further business, the meeting was adjourned.