

The Board of Trustees of the Working Men's Institute met on May 21, 2020

Fred Frayser called the meeting to order. In attendance were President Fred Frayser, Treasurer Connie Weinzapfel, Director Ryan Rokicki and Circulation Specialist Shannon DeLap. Vice President Nathan Maudlin, Secretary Tom Cullum and Trustee Tamara Allison were on a conference call for this meeting due to the COVID-19 Pandemic.

Minutes of the March 19, 2020 meeting had been sent electronically. Connie Weinzapfel moved to accept the minutes. Tamara Allison seconded. Approved.

There were no April 2020 Board of Trustees minutes due to COVID-19

The Treasurer's Report for March and April was then presented by Connie Weinzapfel. Tamara Allison moved to accept and hold for audit both the March and April Reports. Nathan Maudlin seconded. Approved

In old Business

The Natural History area of the museum is nearly finished. Chris Koester and his team have been installing the crown molding this week. The painting of the crown molding will be completed next week. After these tasks are completed, we can begin to move cases and artifacts back to their proper place. The museum will remain closed until June 14th as mandated by Governor Eric Holcomb.

In new Business

We will be reopening to the public June 2nd. We will have a limit of ten individuals in the building at a time and a facial covering must be worn. Our curbside service will continue for those patrons who do not feel comfortable coming into the building.

We will revisit the programs in July.

Director's Report (see attached)

Mr. Rokicki then presented the claims for April and May. Nathan Maudlin made the motion to accept the claims. Tamara Allison seconded. Accepted.

The meeting was then adjourned.

Director's Report May 21, 2020

On May 5th we resumed business with curbside pickup and adjusted operational hours. We are currently open 10am-5pm Tuesday-Thursday with curbside pickup from noon-4pm. Friday and Saturday's hours will remain the same. We will be closed on Sundays.

On May 12th we opened the computer labs with a maximum of two people and by appointment only.

Jim Naas was here Saturday May 16th and replaced the water heater. It was replaced due to a leak.

HF Refrigeration was here today to service and turn on Air Conditioning.

We were approved for a \$19,000 Payroll Protection Loan. This money is only to be used for Payroll and utilities.

We applied for the \$5000 Coronavirus Aid, Relief and Economic Security Act (the "CARES Act") grant. The grant recipients will be announced tomorrow May 22nd.