

The Board of Trustees of the Working Men's Institute met on September 17, 2020.

Fred Frayser called the meeting to order. In attendance were President Fred Frayser, Vice President Nathan Maudlin, Treasurer Connie Weinzapfel, Director Ryan Rokicki, and Circulation Specialist Shannon DeLap, Secretary Tom Cullum joined by phone while Trustee Tamara Allison joined by Zoom Video Conference.

The Budget Hearing for 2021 was called to order by Mr. Frayser. No members of the public were in attendance, so no questions were offered. The Budget Adoption will take place at the October meeting. A motion to close the budget hearing was made by Connie Weinzapfel. Nathan Maudlin seconded. Mr. Frayser then adjourned the Budget Hearing.

Mr. Frayser then called the Trustees Meeting to order.

Minutes of the August 20, 2020 meeting had been sent electronically. Mr. Maudlin moved to accept the amended minutes as presented by Connie Weinzapfel. Tamara Allison seconded. Approved.

The Treasurer's Report was then presented by Connie Weinzapfel. Tom Cullum moved to accept the report and hold it for audit. Connie Weinzapfel seconded. Approved.

In old business

- Dylan Howell with the State Board of Accounts has finished with the WMI's audit. We have shown a great improvement since the 2017 audit. However, Mr. Howell did find a few things that we need to improve. It was suggested we use the Not for Profit version of Quickbooks. We are currently working with our accountant to make the switch. We are paying sales tax to our electricity provider, Vectren. Since we are a Not-for-Profit Organization, we are tax exempt. A tax-exempt certification has been submitted to Vectren to rectify this issue. Each individual claim/receipt requires a separate form. These forms have been created and are being used. A copy of our Protection Bond should be on record at the County Recorder's office as they did not have one on file. This has been corrected. When deposits reach \$500, they must be made within 48 hours. The Resolution to Fund balance (i.e. Gift Fund, General fund) needs to have verbiage that is following the State Board of Accounts. Physical inventory of physical assets must be completed every three years. This includes building, land, and equipment. Nathan Maudlin made the motion that any inventoried item with an original purchase price of \$1,000 or over be considered a capital asset. Connie Weinzapfel seconded. Approved.
- Nathan Maudlin will moderate the upcoming Zoom Video Conference "Racism and Mental Health" co-sponsored with the National Alliance on Mental Illness on Tuesday September 29, 2020 at 5:30 p.m. There will be a trial run on Tuesday September 15, 2020. Invitations will be sent via email with instructions on how to obtain access to the event. There will be press releases in the Posey County News and The Courier and Press. This event will also be publicized on Eventbrite.

In new business -No New Business

Director's Report (see attached)

Mr. Rokicki then presented the claims. Mr. Maudlin made the motion to accept the claims. Ms. Weinzapfel seconded. Accepted.

The meeting was then adjourned.

Director's Report – September 17, 2020

The New Harmony Farmer's Market Presented by the WMI is dwindling but still doing well. 496 patrons have attended the farmer's market over the last month.

Melora Adams newspaper column "Artifact Under Exam" is getting excellent reviews. Her column can be found in the weekly edition of the Posey County News in the "WMI News" section.

Randy and Deb Patrick arrived August 25, 2020 to continue on-going research and cataloging. They departed on August 28, 2020. They will return with their colleagues, Ron Richards, and Peggy Fisherkeller, in October.